

US Bank Handbook

Conference Center

The US Bank Plaza Conference Center is located at the mezzanine level just off the 1st floor. There is a large and small conference room available for tenant use on a first come, first served basis, Monday - Friday between the hours of 7:00am and 6:00pm. Hourly, half-day, and full day rates are offered. For more information regarding rates, or to reserve a room, please contact homeoffice@uli.com. See below for capacity and equipment information.

| Equipment | Large Conference Room | Small Conference Room | | Room Configuration Options | Capacity Large Conference Room | Capacity Small Conference Room |
|---------------------|------------------------------|------------------------------|--|--|--------------------------------|--------------------------------|
| Projector | x | | | Classroom: Rows of tables and chairs | 60 Max | 21 Max |
| Pull Down Screen | x | | | Conference: Tables in a closed square with chairs around the outside | 40 Max | 20 Max |
| White Board | x | | | U-Shape: Tables in an open u-shape with chairs around the outside | 30 Max | 15 Max |
| Podium | x | x | | | | |
| Wireless Microphone | x | x | | | | |
| Flipchart | x | x | | | | |
| Conference Phone | x | x | | | | |