

US Bank Handbook

Rules

It is important for all who use these outdoor areas to adhere to a few simple rules. These rules are designed to ensure that the space will be enjoyable for everyone.

General Terrace Rules

The following rules apply to all building terraces - both private and shared:

- No smoking of any kind is permitted at any time. This includes the use of vapes or e-cigarettes
- No glass bottles or drinking glasses are permitted on the terrace except in designated areas and subject to specific usage rules
- No grills of any kind are allowed on terraces or courtyards
- No heaters of any kind are allowed on terraces or courtyards
- Do not feed any birds or other wildlife
- Please respect the privacy of tenants in office suites that border the outdoor spaces

Private Terrace Rules

The following rule applies to private terraces, accessible through tenant space:

- Outdoor umbrellas must be closed and taken down nightly to prevent damage to pavers, windows, etc.

Shared Terrace Rules

The following rules apply to the US Bank Plaza 4th floor Rooftop Terrace:

- Please leave the terrace clean when you leave
- Please respect the rights of other people who may be using the terrace at the same time
- Please do not move existing terrace furniture
- Terrace occupancy is subject to any city, county, state or federal restrictions

Terrace Hours:

- Standard Terrace Hours: 7AM to 6PM, Monday through Friday (*except when reserved for a private event*)
- Extended Terrace Hours: 7AM to 9PM, Monday through Friday (*by reservation only*)

Terrace / Courtyard Reservations:

- All terrace reservations must be made and sponsored by US Bank Plaza tenants. We are unable to provide private reservations for tenant employees or the general public.
- Exclusive use of the terrace can only be obtained by reservation through Urban Land Interests. Reservations are available on a first-come, first-served basis, and are subject to availability.
- Tenants are required to provide proof of insurance for any vendors they work with to provide, food, furniture, etc. for an event or reservation.
- The preferred furniture vendor is [Event Essentials](#)
- All items must be removed from the terrace at the end of a reservation, with the exception of rented furniture. If possible, please fold any chairs and stack them under tables.
- In the event of inclement weather, there will not be an alternate event location available.
- Reservations are only allowed on standard business days (Monday through Friday) and

reservations are not available on weekends or holidays.

- Please note that the US Bank Plaza parking ramp closes daily at 6PM

Each office lease contains a complete list of building rules, which apply to all areas of US Bank Plaza, including the outdoor terraces.

To reserve the US Bank Plaza Terrace, or if you have any questions please contact Urban Land Interests at (608)251-0706 or homeoffice@uli.com