

# Tenney Handbook

## Monthly Parking

Monthly parking is available on a first come, first served basis in all areas except for stalls clearly marked for visitor or reserved parking.

### **CLEARANCE**

The parking ramp is designed for a maximum clearance of 7'0". Please make sure your vehicle has a clearance of 7'0" or less to avoid damage.

### **APPLICATIONS**

Applications for monthly parking spaces are available by contacting [parking@uli.com](mailto:parking@uli.com). Parking stalls that are on a month-to-month basis may be canceled by the user only by providing 30 days prior written notice to ULI. The terms are detailed on the monthly parking application/contract. Please make sure your parking fees are paid on time.

### **TENANTS**

Tenants and their employees will always be given priority for available parking. However, if spaces are available, monthly parking will be made available to non-tenants as well.

### **ACCESS**

Each monthly parker is provided a parking access card, which allows the parker to enter and exit the ramp 24 hours a day, 7 days a week. There is a replacement fee for lost or stolen parking cards.

### **ACCESS PROBLEMS**

If you are an authorized monthly parker and the gate does not automatically rise as you slowly approach, simply take a ticket from the ticket-dispensing machine, proceed to a parking space, and call the ULI office to report the incident.