

# 25 West Main Handbook

## Visitor Parking

To make the ramp as convenient as possible for clients, customers and visitors, Level 1 of the ramp contains 30 spaces set aside for short-term visitors only. The visitor parking is clearly marked. Please make sure you do not park in visitor stalls or designated reserved stalls. Monthly parkers who park in the designated visitor parking area will be ticketed and may lose their parking privileges for repeat offenses.

We will use our best efforts to set aside enough visitor parking so our tenants may be confident that their guests can be accommodated. If a tenant needs to schedule an event or meeting which involves a large number of visitors during normal business hours, please call the ULI office at least 24 hours before the meeting, and we will do our best to accommodate any special parking needs.

If you are scheduling a special event after normal business hours, please call the ULI office prior to the event to ensure the elevator lobby is accessible to your guests.